

# Children's Water Festival

Thank you for your interest in participating in the annual Children's Water Festival! Here is some logistical information that will help you make the most of the day.

- **Location:** Island Grove Regional Park, 501 N 14<sup>th</sup> Ave., Greeley, CO. The front entrance of the Event Center will be the check-in and breakfast area. Someone will be in that area all day if you need anything. This is also the location of the First-Aid kit.
- **Parking:** Free designated parking is on the west side of the Event Center and Exhibit Hall will be available to everyone. Follow the "Presenter Parking" signs located at the 14<sup>th</sup> Ave entrance.
- **Check in:** A Festival representative will greet you at the front entrance of the Event Center to check-in your group and provide you with any last-minute details. During the check-in process you will receive your groups bag, name tags, lunch tokens, and t-shirts. A volunteer will show you to your presentation space and assist you with any questions or last-minute needs.
- **Set up:** Presenters can begin setting up their presentation as early as 7:30 a.m. and should have their space set up no later than 9:00 a.m. (Students start arriving at the Festival at 9:00 a.m.) The Festival provides each presenter with an area designated on the registration form. There are indoor and outdoor spaces available. Water and electricity are available on request. Please notify us of any additional needs 2-week prior to the festival so that we can make the accommodation. Presenters are responsible for all other materials needed for their presentation.
- **Food:** A light continental breakfast and a lunch token to the Slawpy Barn food truck will be provided during the check-in process. The food truck will be located near the grass circle in front of the buildings. Breakfast is available at 7:30 a.m. in the Event Center near the check in table. Trade your token for a free lunch from the Slawpy Barn food truck during your scheduled lunch break.
- **Teacher resources:** If you have handouts for students or teachers, get them to us 2-weeks in advance and we will add them to the teachers' resource bags. Teachers will receive their bag at the end of the day. Alternatively you can send a hyperlink to the resource to the [Festival Event Coordinator](#) and will be added to the teacher resource area of the Children's Water Festival webpage.
- **Break down:** Presenters can begin breaking down their exhibit at 1:30 p.m. or at the end of your final session. Volunteers will be available to help if needed.

**Thank you in advance for your participation.  
We couldn't do it without you!**