



Central Colorado Water Conservancy District was created to develop, manage, and protect water resources for Northeast Colorado since 1965. Since the beginning, the Board of Director's goal has been to advocate and support the development of water resources within the South Platte River basin.

We are currently seeking a Water Resources Accountant to join our team. The Water Resources Accountant, under direction of the District Engineer and the Executive Director, manages, coordinates, and accounts for deliveries of all water assets owned by Central Colorado Water Conservancy District. The Water Accountant is responsible for coordinating and tracking water deliveries of all supplies, operating and submitting all necessary accounting forms to the Division of Water Resources, and working closely with the District Engineer to provide annual quota recommendations to Central's Board of Directors. The Water Resources Accountant is responsible for collecting, processing, and inputting deliveries, administrative call information, depletions, staff gage readings, augmentation well meter readings, and all other applicable data. Additionally, the Water Resources Accountant is responsible for submitting all necessary water rights forms to the Division of Water Resources Division 1 office and all other parties as required by decree.

The Water Resources Accountant is responsible for assisting with maintenance, modifications, and updates to the appropriate augmentation plan accounting forms, recharge accounting forms, storage accounting forms, and any 3<sup>rd</sup> party accounting form that Central is operating.

The ideal candidate is a pro at excel, has excellent communication skills, and can interact confidently and professionally with internal and external customers. This candidate has the ability to learn the role while looking for additional efficiencies and methods to improve processes and look for additional solutions to support the District. Interaction with members of the Central District and the public is vital to the success of the Water Resources Accountant. As a representative of the District, the Water Resources must always be professional and courteous when interacting with District employees, members, State employees, Water Commissioners, stakeholders, and the general public.

### **Competencies**

- Strong computer skills and the ability to learn new programs quickly, superior excel skills a must.
- Familiarity with the creation and alteration of databases.
- Excellent communication skills, verbal and written.
- Highly organized with a keen eye for details.
- Excellent interpersonal skills with the ability to collaboratively work as a team
- Capable of lifting 5 pounds.

### **Knowledge, Education and Experience**

- Associates or bachelor's degree in engineering, agricultural sciences, agribusiness, economics, accounting, business, finance, or equivalent experience.
- 3-5 years' experience in accounting, strong knowledge of Colorado water rights and Colorado water law.
- Principals of Colorado water rights, water law and water court decrees and augmentation plans preferred.

- Familiarity with appurtenances used in the transfer and storage of water preferred.
- Familiar with agriculture operations preferred.

**Compensation and Benefits Package**

The salary range for this position is \$45,000 - \$65,000 per year, depending upon experience. We offer a competitive benefits package. This position is eligible for overtime. This position is in our Greeley, CO office and is not a remote or hybrid position.

**Closing:** Resumes Accepted Until Position is Filled